

HAMPSTEAD - GARDEN - SUBURB - TRUST

862 Finchley Road Hampstead Garden Suburb London NW11 6AB
Telephone: 020-8455 1066 and 020-8458 8085 ~ Facsimile: 020-8455 3453 ~ email: mail@hgstrust.org

Procedure for election of the elected members of the Trust Council 2019

1. Only members of The Hampstead Garden Suburb Trust are eligible for election.
2. A candidate for election as an Elected Member of the Council shall
 - (a) have been nominated by the Council or by notice in writing given to the Secretary (Nick Packard, 862 Finchley Road, London NW11 6AB) not earlier than the date of issue of notices of the Annual General Meeting of the Company (expected to be 16 August 2019) and not later than the 12th day prior to the date of such Annual General Meeting (i.e. 17:00 on Friday 30 August 2019) and signed by two Members of the Company; and
 - (b) have given notice in writing to the Secretary during the period for nominations of his/her willingness to be appointed and made the necessary declarations confirming they are not disqualified from becoming a trustee. A form with the relevant information/declaration is available from the Secretary.
3. If the number of candidates does not exceed the number of vacancies in the number of Elected Members of the Council the Chairman shall, at the Annual General Meeting on 11 September 2019, declare such candidate(s) duly elected as Elected Member(s) of the Council.
4. If the number of candidates exceeds the number of vacancies in the number of Elected Members of the Council there shall be sent to each Member of the Company, prior to the ensuing Annual General Meeting, a voting paper. Each candidate will be invited to provide by 17:00 on Tuesday 3 September 2019 a short statement and photograph to be sent out with the voting papers. The statement and photograph to be not more than one page of A4 at Arial size 11 font with sufficient room for the appropriate header and footer required.
5. Voting papers are to be returned to the Trust's auditors who are responsible for the counting of the votes.
6. Voting closes noon on Wednesday 25 September 2019.
7. The auditors will declare the result of the election by means of a notice stating:-
 1. the number of valid voting papers received
 2. the number of voting papers rejected
 3. the number of votes cast for each candidate
 4. the names of the candidates (being those with the greatest number of votes cast in their favour or if necessary determined by lot) elected to fill the vacancies in the number of elected members of the Council.

The notice will be signed by the auditors and those stated to have been elected will thereupon be deemed to have been duly elected.

Copies of the notice will be posted on the board outside the Trust office at 862 Finchley Road and placed on the Trust website.

In the event of a tie the auditors will supervise the drawing of lots.