

HAMPSTEAD - GARDEN - SUBURB - TRUST

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Notes to be read with the grant application form

Who can apply for a grant?

For your grant application to be accepted you must be applying on behalf of an organisation and not an individual. The Trust is unable to make charitable donations to individuals.

Is the organisation a registered charity?

Your organisation does not need to be a registered charity in order to qualify for a grant but the aims of the organisation must be charitable.

Will the project benefit Suburb residents?

You must be able to demonstrate that any grant you apply for would benefit residents of Hampstead Garden Suburb.

For example a theatrical performance or concert held on the Suburb might reasonably be considered to be aimed principally at Suburb residents; a similar event held outside the Suburb might not.

Similarly, a grant might be made to help with the cost of refurbishing the exterior of a Suburb building but not to assist with repairs or refurbishment to the interior unless the building is in regular use as a public space.

How would the organisation publicise a grant?

Copies of any publicity material such as newsletters, group emails or web pages which acknowledge or publicise a grant should be supplied to the Committee and where appropriate a report on the event or project the grant helped to fund.

If a grant has already been made to your organisation, *please ensure that the Committee is provided with photographic and/or documentary evidence to show how the grant was used.*

The Application Form

Applications submitted without a properly completed form will not be considered. Forms will be emailed to previous applicants 2 months before the committee meets to discuss grants for the coming financial year

Applications must be received 3 weeks before the meeting.

If your application is hand written please use black ink as other colours do not scan well.

Please ensure that a copy of the last audited accounts for your organisation are included with your completed application form.