

## APPLICATION FOR TRUST CONSENT TO REMOVE A TREE

### PLEASE READ THESE NOTES BEFORE COMPLETING YOUR APPLICATION

1. All tree work on the Suburb requires written consent from the Hampstead Garden Suburb Trust under the Scheme of Management (for freehold properties) or the terms of leases. This form is to be used in cases where the **removal** of a mature tree is requested, following a visit by the Trust's tree advisor.
2. Complete the form using block capitals and black ink.
3. You may submit this application digitally to [mail@hgstrust.org](mailto:mail@hgstrust.org) or in hard copy to the above address. Ensure that you include all the requested information with your application or as attachments to your email.
4. A fee of £75 is payable for each application. This will be invoiced to you when the application is received and may be added to your property account.
5. By noting your email address and telephone number, you give consent for the Trust to contact you on all application and property matters.
6. Consent for tree work will only be granted to the owner of a tree. If you would like action to be taken on a tree in a neighbouring garden, please ask your neighbour to contact the Trust to book an appointment for the Trust's tree advisor. If your neighbour is happy for you to apply on their behalf, the Trust will require written confirmation from them that this is the case.

Please also read the additional advice on Work to Trees and Hedges on the Suburb, on our website at [Tree Work \(hgstrust.org\)](http://TreeWork(hgstrust.org))

<b>Owner's name</b>
<b>Property address</b>
<b>Postcode</b>
<b>Owner's contact telephone number</b>
<b>Owner's contact email</b>
<b>Owner's address if different from property address</b>
<b>Postcode</b>
<b>Agent's name, address and contact details (if applicable)</b>

Description of proposed work, including reason for removal	
Tree species	
Approximate tree age (e.g. older / younger than house)	
Does the tree have a Tree Preservation Order (TPO)?	YES / NO / DON'T KNOW (delete either)
Is this application in support of an insurance claim?	YES / NO (delete either)
If YES, name of insurance claims management company	

I hereby apply for the work described above	
Signed	
Name	Date

### CHECKLIST FOR APPLICATION

All applications **must include** the following information:

- Completed and signed application form
- Location plan showing position of house in street and adjoining properties to rear and sides
- Property site plan showing location of the application tree and all other trees in relation to house

Any of the following additional information may be submitted if available

- Arboriculturist's Report
- Engineer's Report
- Capital Asset Value for Amenity Trees (CAVAT)
- Carbon Sequestration Value
- Risk Assessment Method Statement (RAMS)
- Any other relevant report or supporting information which you wish the Trust to consider